



Name Rick Samuelson

Content area: Industrial Tech.

School: North Tama

Extern host site: Clearline Ind.

Part I: Overview of Business

Clearline opened its doors in 1978 as a cutlery manufacturing business and now has over 40 years of experience in manufacturing and metal finishing.

Part II: Job Specifics

- Compile and organize a procedure manual and video for new employees.
- Shipping and Receiving station for deliveries.

Part III: Introduce the Problem

Clearline needed a documented manual for employees on how procedure is carried out in their company. They needed a way to educate new and existing employees other than word of mouth.

Part IV: Background

- Defining terms used within facility.
- Learn the step by step process for each blade series.
- Measure and sketch plans for a new shipping/receiving station for construction.

Part V: Business Solution

I learned every step of the process at clearline and why they do it. The benefit of having an outsider do this project was the ability to think of questions that new employees would have that someone working here may not think about.

Part VI: Student Solutions

I hope that the takeaway from this experience is a connection between my students and Clearline that will lead to resources for the classroom as well as extended laboratory and career opportunities in the future.